



Rewards and Sanctions at Thomas Bennett Community College Academic Year 2008-9

At Thomas Bennett we believe that we all learn more effectively when we are praised and encouraged. Staff will **reward students** in a variety of ways – e.g. letters home, postcards, positive feedback forms. However, the main system used to encourage students is the awarding of **House Points**. House Points awarded during the day will be recorded on a weekly Learning Review grid in the Contact Book.

In addition, students will be awarded 3 House Points a day for attending school and keeping the Learning Review grid clear of any negative **codes**. This means they will have worked hard in their lessons, been punctual, been in the correct uniform & had the correct equipment. Every week students will total & record their points on the Learning Review grid in Tutor time.

As students build up House Points, there will be certificates/prizes awarded for:
400 Bronze / 600 Silver / 800 Gold / 1000 Platinum

Students will have a running total of weekly points in their Contact Book – and **every term** they will find out how many more House Points they have gained for other reasons – see the ‘House Point tariff’ page. All House points are also totalled at the end of the year by House and House champions will emerge!

Codes for ‘doing things wrong’

The following codes exist and may be given to a student by any member of Thomas Bennett staff (teaching staff and support staff).

H = Homework not complete **L** = Lateness ***U** = Uniform

***E** = Equipment (including P.E. kit) **O** = Serious offence

CB = Community behaviour (e.g. outside the classroom)

M = Mobile/MP3 offence

B (followed by 1,2,3 or 4) = Behaviour codes

All of the above codes equal the loss of 1 House Point.

**These codes are given no more than once in a school day*

The **B (Behaviour) codes** are given in lesson/Tutor time on the basis that a student has **stopped others learning**. One B code is given in each lesson when this has happened, with the number after the letter B increasing if the disruptive behaviour is completed. Whilst the code will always be worth the loss of 1 House Point, the number following it indicates the additional consequences that students face for doing it.

Stages for Behaviour Codes:-

1. Verbal warning – no consequence
 2. B1 – Official warning
 3. B2 – Class teacher intervention – e.g. moved to another seat in the room
 4. B3 – Class teacher sanction (normally a lunchtime or after-school detention)
 5. B4 – Sent to work elsewhere in the department/with Head of Department + Department detention set.
- O - Serious Offence. On-call/EZ/Exclusion

End of day Tutor Time

Tutors will see students at the end of every day (at 2.50pm) and look at the Learning Review grids of the tutees. Hopefully there will be many reasons to give their students praise. If a student has codes, he/she will have to **stay behind 5 minutes for every code given for a maximum of half an hour**. He/She would stay with the Tutor for a maximum of 15 minutes and would then transfer to the House Leaders’ office. For

any code of B3 & above (which includes code O) a **Behaviour Review form** will be completed and brought home to parents for signature.

Key points:

- With this system, your child should gain many House Points during the year. The Learning Review grid will keep you informed of them on a daily basis. They may well receive further points (e.g. for participating in clubs or having a good report). Do encourage them in going after these positive rewards!
- The **Contact Book** is at the heart of this process: students must have their Contact Book at all times. Similarly, we ask that **parents look at Contact Books regularly** as the Learning Review grid gives an important snapshot of how the day has gone at school. This is an important way of keeping parents updated about their child's progress. We ask that parents sign the Contact Book once per week.
- If a student fails to have their contact book, they will be kept behind for 15 minutes at the end of the day. If this is repeated, they should expect a 1 hour detention with their House Leader (with at least 24 hours notice given).
- If your student is required to complete a Behaviour Review form at the end of the day (a result of receiving a B3 or above on their grid), please make sure that you read and sign the form, returning it via your child the next day.
- The Leadership Team (Senior staff) of the school will be running detentions for persistent offenders.
- The college policy on detaining students remains unchanged: we will continue to hold students back for a maximum of half an hour at the end of the day if necessary without notice & give 24 hours notice of detentions of any greater length.
- The start (8.30am) and finish (3.00pm) times for the school day remain unchanged, but the changeover times during the day are now slightly altered. Please check these: they are outlined elsewhere in this booklet.

WEEKLY LEARNING REVIEW

- Each day you attend you are awarded 3 house points. These may be added to with Positive House Points or reduced by Negative Codes.
- Positive House Points are recorded each day in Section 1 of the grid by Subject Code, how many points and Teacher Code {eg SC 3 Mo}
- Negative Codes are recorded in the appropriate box in Section 2 for the time of the day, followed by the Teacher Code {eg B2 Gt}
- A daily total is shown at the bottom of each column in Section 3, with the weekly total shown in the bottom right corner.

		Mon	Tue	Wed	Thu	Fri	
1	House Points						
2	AM Tutor						
	1						
	2						
	Break						
	3						
	4						
	Lunch						
	5						
	PM Tutor						Weekly Total
3	Daily Totals						

Successes this week and things to work on
Detentions set for this week
Tutor check {sign}:
Parent comment / messages to Tutor: <div style="text-align: right; margin-top: 20px;"> Signature:..... </div>
KEY to CODES: H = Homework not complete; L = Lateness; E = Equipment; U = Uniform; M = Mobile / MP3; B1-B4 = Classroom Behaviour; O = Serious Offence; CB = Community Behaviour